

## **MOTOR CAR CLAIM**

### **General Requirements**

- Complete photocopy of the face of the Policy Contract and Policy Schedule
- Photocopy of the Official Receipt (OR) of premium payment
- Photocopy of Endorsement (if any)
- Photocopy of Car Registration and Motor Vehicle Registration Receipt
- Photocopy of Driver's License and OR
- Police Report
- Affidavit of the driver (if the circumstances are not clear in the police report)
- Pictures showing the extent of damage of the unit and plate no.
- Stencils of motor and serial numbers
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### **Additional Requirements**

#### ***For Total Loss***

- Purchase Invoice/Delivery Receipt
- Outstanding balance from the bank (if mortgaged)
- For Carnap
- Complaint Sheet
- Alarm Sheet
- Original Keys
- Purchase Invoice/ Delivery Receipt

#### ***For Third Party Property Damage***

- Insurance Policy of the Third Party
- Car Registration and Official Receipt of the Third Party
- Driver's License and Official Receipt of the Third Party
- Certificate of No Claim from Third Party Insurer
- Stencil of Motor and Chassis Number of Insured and Third Party vehicles
- Colored pictures (if available)
- Estimates (if available)



***For Third Party Other Than Vehicle***

- Colored pictures of the damaged property
- Estimated cost of repairs of the damaged property
- Proof of ownership
- Stencil of Motor and Chassis Number of insured vehicle

***For Third Party Bodily Injury***

- Medical Certificate
- Receipts of Medicine
- Hospital Bills
- Birth Certificate (if minor)
- Stencil of Motor and Chassis Number of Insured Vehicle

***For Third Party Death***

- Death Certificate certified or authenticated copy
- Funeral Receipts
- Marriage Contract (if married) certified or authenticated copy
- Birth Certificate (if minor or single) certified or authenticated copy
- Stencil of Motor and Chassis Number of Insured Vehicle

